



**Department of Zoology**  
**School of Biological Sciences**  
**University of Kashmir, Srinagar - 190 006, Kashmir**  
**NAAC Accredited Grade 'A+'**

**NOTES**

**Dated: 28-10-2025**

**Subject: Conduct of Freshers and Farewell Function at the Department of Zoology**

The students of M.Sc. Zoology 3rd Semester have submitted an application to conduct a *Freshers and Farewell Function* at the Department of Zoology in the first/second week of November. The event is intended to welcome the newly admitted M.Sc. 1st Semester students and bid farewell to the outgoing 4th Semester batch.

The details of participants are as follows:

Category	Number of Participants
M.Sc. 1st Semester (Batch 2025)	64
M.Sc. 3rd Semester (Batch 2024)	61
M.Sc. 4th Semester (Batch 2023)	61
Teaching/Non-Teaching Faculty and Guests	40
<b>Total Participants</b>	<b>226</b>

**The proposed expenditure is detailed below:**

Particulars	Estimated Cost (₹)
Tea and Lunch @ ₹200 per participant	45,200
Posters, Banners, Invitation Cards, Decorations, and Mementoes	10,000
Gandhi Bhawan Hall Charges	5,000
<b>Total Estimated Expenditure</b>	<b>60,200</b>

Out of the total estimated expenditure, **₹50,000** will be met from the departmental budget under the head **“Camps, Seminars, and Conferences”**, sub-head **“Co-curricular Activities.”** The remaining amount will be contributed by the students.

It is requested that permission may kindly be granted to spend an approximate amount of **₹ 50,000/-** from the above-mentioned head and to hold the said function in the Department premises and Gandhi Bhawan.

*Forwarded to HOD Zoology for approval*

Submitted for kind approval.

*Dr. Bakhtyar*  
Event Incharge. 28/10/25

Prof. Tariq Ahmad  
Head of the Department

*Registrar*  
*WOK*

*Tariq Ahmad*  
28/10/25